

## JOB DESCRIPTION

Apply no later than mid Dece

The CL Hoover Opera House & Performance Arts & Civic Center (Center) is looking for an experienced Interim Executive Director (IED) effective January 2014 to build a sustainable business model of operation for the facility and aid in the develop of a management agreement for a not-for-profit 501c3 Managing Board of Directors (N-MBD) that will assume the oversight of the Center in August 2014.

The Center opened in 2008 to the public following a \$7 million dollar renovation through a variety of funding mechanisms and tax credits and was fully renovated by 2008. Prior to its renovation, the Center saw many uses from its original opening in 1882 through 2003 when it was officially place on the State Historic Register. However due to the funding mechanisms that were used to renovate the facility, the City had to first establish a for-profit Managing Board of Directors (F-MBD) to oversee its operations and resulted in a hybrid style of management with the not-for profit assuming the oversight of the facilities operation with the Executive Director being hired directly by the City. The members that made up the F-MBD were given minimum guidance as to their respective duties with little to no understanding as to their respective role or mission in the oversight of the Center. As previously mentioned, the Executive Director's position was established and funded by the City and too little attention was given to establishing minimum qualifications for the Center's founding Executive Director, as well as for those that would follow.

For the next 5 years, the Center had a revolving door of executive directors of which many of whom demonstrated varying degrees of experience, but rarely had sufficient practical experience to meet and oversee the entire management and operation of the Center. Additionally, the City, on the other hand, was unaware of its initial responsibilities to ramp up the Center's financial support for a period of time in order to give the Center a chance to successfully build their business model of operation and to insure a broad diversity of programming for the entire community would be promoted.

In August of 2014, the City's management agreement with the F-MBD expires and the City will then contract with a N-MBD to oversee the Center's operation, and the current executive director will be resigning her position effective December 31, 2013 in order to allow the City to recruit and hire an IED to work with the City's new City Manager who is committed to hiring a seasoned IED to build the business model of operation for the Center. The resigning executive director managed to keep the Center operational over the past few years notwithstanding the many challenges and obstacles that plagued her and many of her predecessors and she remains a highly respected member of the community and will remain an integral supporter and valued resource to the Center.

Going forward, the new IED will need to draw from a wealth of knowledge and experience in aiding the City manager in the development of a new management agreement that will define and implement a sound business model of operation, establish a mission statement for the new management board, establish minimum credentials required for the recruitment of any future executive directors by the N-MBD, outline how the executive director interacts and reports to the N-MBD, outline how the N-MBD's directs and oversees the executive director, and defines how the N-MBD reports back to the City Commission, in addition to managing the day to day operation of the Center. Finally, the City will commit a consistent level of funding for the Center for the next three years to guarantee the Center's ability to ramp up its operation to become sustainable while the Center develops it fundraising strategy and identify and develop programing that will appeal to all segments of the diverse community.

The ideal candidate for this position will be able to offer experience in overseeing the responsibilities and priorities as articulated above, and further defined below. Additionally, the IED has an excellent opportunity to secure the permanent executive director's position which would be one of the first items of business of the new N-MBD in August 2014.

## **RESPONSIBILITIES AND PRIORITIES**

- *History* - Get to know CL Hoover's Opera House & Performance Arts Center history, and aid the new Managing Board of Directors in defining its mission, values, culture and constituencies; establish a functional organizational structure in which to operate, establish industry best practices in the management of performance arts center and take the lead in working with the board in building a donor base and overseeing the Centers fundraising efforts.
- *Programs* – Establish programming that will appeal to a broad segment of the community that consists of a broad and diverse population base (approximate populations: Junction City - 23,000, Fort Riley Army Base 40,000+, unincorporated Geary County - 9,000, and other adjacent communities 88,000). Have abilities to book all forms of events from music concerts, theatrical performances, comedian, film, etc., etc.
- *Partnerships* – The Center has become the focal point for the arts within the community and the Junction City Little Theater has established a permanent residence in the Center. All theater productions and rehearsals are held throughout the year in the Center and it is of utmost importance that the IED establishes and maintains a close working relationship with the Junction City Little Theater.
- *Leadership* - Lead with an inspirational strategic vision that fully embraces the mission while keeping a finger on the pulse internally of day-to-day operations, services, activities, and willingness to be hands on when needed.
- *Resource Development* - Grow and broaden a sound and diversified funding base from individual donors, foundations, corporations and signature special events; work with the Board to identify, plan and execute new and innovative ways to raise money; cultivate and seize opportunities from new funders so that development activities meet the requirements of an expanding organization; most importantly, ensure fiscal sustainability and create a plan for the development of an endowment campaign.
- *Board Relations* - Establish a strong working partnership with the Board of Directors, gain their trust and confidence as a strong peer, and forge relationships that will bring forth their best ideas and efforts in support of Center's fundraising activities and programs; establish and maintain a regular communications system for informing Board members of the organization's activities and programs; and help attract and/or identify new Board members.
- *Growth* – Establish a sustainable business operating plan in addition to the fund raising activities that will position the Center to promote an efficient operation, strong fiscal foundation, and develop a vision for excellence and growth.
- *Evaluation* - Assess and evaluate the organizational structure, staff and functions; make changes where necessary to ensure that programs and operations are effective and that collaboration, communication and accountability are the norm; measure efficacy of service delivery with a clear sense of metrics.
- *Staff* - Attract, build and lead a responsible team with a common vision, sense of purpose and shared objectives; evaluate the talent structure of the organization; manage staff and the volume of volunteers; set benchmarks with staff and hold them accountable; develop appropriate professional development opportunities for staff.

- *General Management, Administration and Finance* - Review the Center 's administrative and management systems, internal policies, and procedures; make and implement recommendations for their continued enhancement; supervise the development of the Center 's budgets; ensure that sound financial controls are in place and that funds are spent wisely.
- *Relationship Building* - Engage, business leaders, public officials, philanthropists, and other community stakeholders around the Center's activities; build upon existing partnerships and seek new strategic alliances to promote the Center's mission and work.
- *Public Role* - Present, inspire and sell the Center's compelling mission as the organization's spokesperson; make effective presentations, both orally and in writing, to the external community, staff, Board, donors, and media, and attract significant attention and resources; and continue to strengthen the brand.
- *Strategic Planning* - Support, manage and implement a strategic plan; incorporate the strategic plan into the organization's operating and business plans and ensure that the strategic plan is implemented in a timely and cost-effective manner.

### **IDEAL EXPERIENCE AND CHARACTERISTICS**

The Executive Director will demonstrate:

- A passion for the Center 's mission, with a commitment to programming that appeals to all segments of our diverse community; establish a reputation as a strong, caring leader and catalyst able to articulate a vision and inspire and engage the Board, staff, donors and stakeholders;
- An exemplary reputation for successful leadership and management at a senior level with an entrepreneurial organization; experience as a strong force for growth;
- Proven managerial skills as a leader, with significant experience in the nonprofit sector as an executive, board member or volunteer;
- Proven experience as a dynamic, creative and energetic fundraiser and marketer, with the ability to secure financial support from diverse sources;
- A working knowledge of and familiarity with venue management and solid experience in booking diverse programming;
- The ability to promote consistent and enduring high-quality programs and services throughout the organization, with measurable results;
- A clear ability to aggressively identify, seize and capitalize on public relations opportunities to promote the Center;
- Deep experience working effectively and in partnership with a board of directors;
- An ability to respect, listen to and work well with a wide range of culturally diverse groups.

The Executive Director shall be:

- An individual with a naturally collaborative and inclusive management style who can act decisively when necessary; a manager with the ability to attract and nurture high-performing talent and to build strong teams;
- An individual with impeccable integrity;
- Someone with a creative touch and a sense of humor who can maintain perspective and balance and truly enjoy the work.

*The Center seeks a diverse pool of candidates and will offer a competitive salary.*

**All resumes should be sent via email to the following:**

**[gerald.smith@jcks.com](mailto:gerald.smith@jcks.com)**

# C.L Hoover Opera House

## Technical Portfolio

### General Information

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**Address:** C.L. Hoover Opera House  
135 W. 7<sup>th</sup> Street  
Junction City, Kansas 66441

Data provided is not current

**Staff:** Mary Louise Stahl, Exec. Director *phone*  
[mlstahl@jcks.com](mailto:mlstahl@jcks.com) (785) 238-3103 ext 331  
Technical Coordinator (785) 209-1265 (cell)  
[ohtech@jcks.com](mailto:ohtech@jcks.com) (785) 238-3103 ext. 332

**Time Zone:** Central Standard:

|                 |   |  |   |
|-----------------|---|--|---|
| <b>Lodging:</b> | <u>Holiday Inn Express</u><br>120 N. East Street<br>Junction City, KS 66441<br>(785) 762-4200<br><a href="http://www.hiexpress.com/">www.hiexpress.com/</a> | <u>Courtyard Marriott</u><br>310 Hammons Drive.<br>Junction City, KS 66441<br>(785) 210-1500<br><a href="http://www.junctioncitycourtyard.com">www.junctioncitycourtyard.com</a> | <u>Candlewood Suites</u><br>100 S. Hammons<br>Junction City, KS 66441<br>(785) 238-1454 |
|                 | <u>Quality Inn</u><br>303 E Chestnut Street<br>Junction City, KS 66441<br>(785) 784-5106  | <u>Ramada Limited</u><br>1133 S Washington<br>Junction City, KS 66441<br>(785) 238-1141<br><a href="http://www.ramada.com">www.ramada.com</a>                                    | <u>Motel 6</u><br>1931 Lacy Drive<br>Junction City, KS 66441<br>(785) 762-2215          |

**Taxi:** ABC Union Cab Company (785) 238-6122  
Bell Taxi Transportation Inc. (785) 238-6161

**Airports:** Manhattan Regional Airport 11.32 Miles  
Wichita Mid Continent Airport 103 Miles  
Kansas City International Airport 136 Miles

## General Information

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### Restaurants:

#### **Kite's Bar and Grill**

602 N Washington

#### **Cracker Barrel**

115 N East Street

#### **El Tapattio (Mexican)**

322 W 6<sup>th</sup> Street

#### **Quiznos Sub**

404 W. 6<sup>th</sup> Street

#### **Subway**

306 W. 6<sup>th</sup> Street

#### **Sirloin Stockade**

426 Golden Belt Blvd.

#### **Peking Chinese**

836 S. Washington.

#### **Napoli's Italian**

1032 S. Washington

#### **Pizza Hut**

407 Washington Street

***Wendy's, McDonald's, Freddy's  
Burger King, Taco Bell, Arby's***

### **Laundry:**

*(drop-off  
and  
self-service)*

Laundry Land

1324 N. Washington St.

Junction City, KS 66441

(785) 238-1604

Express Cleaner

930 W 6<sup>th</sup> Street.

Junction City, KS 66441

(785) 238-7219

### **Emergency**

#### **Numbers:**

*(must dial 9*

*to get*

*off-campus line)*

911 for Fire, Police, Ambulance & Rescue Squad

Geary County Hospital (785) 238-4131

1102 St Mary's Road

Junction City, KS 66441

### **Travel**

**From North or South:** Take US 77 to US 18 (8<sup>th</sup> Street). Travel East on US 18, approximately 2 miles to Jefferson Street and turn Right on to Jefferson Street. Go one Block to 7<sup>th</sup> Street, and turn Left into the alley behind the Opera House.

**From East or West:** Take US I70 to Washington Street (exit 296). Go north on Washington Street approximately 2 miles to 6<sup>th</sup> street. Turning Left on 6<sup>th</sup> Street (left turn lane at stop light) and go one block to Jefferson Street and turn right (you need to be in the right lane). The Opera House is on your right and turn right into the alley (half block) behind the Opera House.

**Please note that trucks can not stay in alley they must be moved after unloading. One parking space is allowed by the Opera House west side.**

### **Special**

#### **Needs**

Wheel Chair Space: The seating areas are: House right and House Left in front, the rear center of the first floor, Balcony Right and Left in the rear. All house seats are within range of an FM transmitter for the hearing challenged.

# CARPENTER

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## Seating:

Total 423

Main Floor: 278

Balcony: 145

## Stage

### Dimensions

|   |          |
|---|----------|
| Proscenium Width.....                     | 36'-0"   |
| Proscenium Height.....                    | 27'- 2"  |
| Plaster Line to Pit.....                  | 6'- 5.5" |
| Plaster Line to Pit Rail at Center.....   | 11'- 1"  |
| Plaster Line to U. S. Wall at Center..... | 21'- 9"  |
| Center Line to S.R. Wall.....             | 30'- 6"  |
| Center Line to Pin Rail S.L. Wall.....    | 26'- 10" |
| Orchestra Pit Depth @ Stage.....          | 9'- 8"   |
| Stage Height from House Floor.....        | 3'- 4"   |
| Stage Height & Row J Height.....          | 0'- 0"   |
| Grid Height.....                          | 43'- 0"  |
| Low Trim.....                             | 3'- 6"   |
| High Trim.....                            | 39'-10"  |
| Batten Travel.....                        | 36'- 4"  |
| Med Bridge Height.....                    | 22'- 2"  |
| Loading Bridge Height.....                | 32'6"    |
| Proscenium to S.L. Wall.....              | 12'- 6"  |
| Proscenium to S.R. Wall.....              | 10'- 3"  |

### Floor

The floor is 1" Tongue and Groove Oak set over  $\frac{3}{4}$ " plywood on a base of 2" x 4" sleepers setting on Concrete. Floor has a trap area 3 foot up from Plaster line running within 3 foot of each side of the proscenium. The trap area is 30 foot wide by 12 foot depth. The theater does not own a vinyl dance floor. With prior permission from the technical coordinator, 6d nails and deck screws may be used, and holes up to  $\frac{1}{2}$ " may be drilled providing they are removed and plugged with hardwood dowels.

Note: *Masking or Duct tape is not to be used on the stage floor.* Vinyl tape, gaffer's tape and cloth spike tape are acceptable if removed after the event.

### Stage Access

USL & USR: (2) 3' x 7' doorway to outside alley  
DSL 3' x 7' doorway to auditorium  
DSL 3' x 7' doorway to auditorium and dressing room  
USR: 8' x 14' doorway to scenery storage and outside alley  
USR: 3' x 7' doorway to crossover, scenery storage, and dressing rooms

### Orchestra Pit

SR to SL: 36' - 10"  
Depth: 9' - 8"  
DS to US: 7' - 8" with 1' - 0" additional under stage  
Access: Door S.R to stairs up to stage and dressing room corridor.

# CARPENTER

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## Soft Goods

(See line plot for standard dress)

|                      |  |
|----------------------|--|
| <b>Main Valance</b>  | Medium gray, Velour (1) 9'2" x 36', 75% fullness, Lined<br>Dead Hang nailed to proscenium  |
| <b>Main Curtain</b>  | Medium gray, Velour (2) 19' x 23'1", 75% fullness, Lined<br>Manually operated as traveler from SL. or guillotine from S.L.   |
| <b>House Drapery</b> | All House Drapery is black velour 20 oz Flat<br><br>Legs (3 pair) - 19' 0" H x 6' 0" W<br>Side tab legs (1 pair) – (3 each) 19' 0" H x 4' 0" W<br><br>Borders (3) - 8' 0" H x 44' 2" W<br><br>Black out (1) 20' 0" H x 44' 2" W<br><br>Scrim Black (1) 20' 0" H x 44' 2" W<br><br>Cyclorama (1) - Natural muslin 20' 0" H x 44' 2" W |

## Load-in

|                      |   |
|----------------------|---|
| <b>Loading Dock</b>  | Located on the south side of the building at the southeast corner<br>Loading Dock: Height: 2' - 0"<br>Load in Door: High 14' x 8'<br>The loading dock is serviced by street alley. <b><u>Please note that trucks can not stay in alley they must be moved after unloading. One parking space is allowed by the Opera House west side.</u></b> |
| <b>Load in door:</b> | The loading dock services provide direct access storage area and stage level, backstage support area, and dressing rooms. Stage access is to the left of load in door.  |
| <b>Parking</b>       | <b>Trucks can not stay in alley they must be moved after unloading. One parking space is allowed by the Opera House west side.</b> Additional parking is located at City parking lot 2 blocks away. A Bus or truck may park beside the Opera House on the West Side with permission from the Technical Coordinator.                           |

Note: Unauthorized vehicles will be towed at the owner's expense



# **CARPENTER**

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## **Additional Information**

**The Technical Coordinator and Junction City Fire Marshall must approve any and all use of pyrotechnics or open flame. In addition a permit for pyrotechnics, a demonstration of the effect will be required from the local fire marshal to determine the safety of the device and its use.**

**The use of fog / hazer needs to be approved by the Technical Coordinator (2) weeks before the event, plus a statement of use needs to be in the audience programs.**

# STANDARD LINE PLOT

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| LINE   | STANDARD DRESS         | DISTANCE FROM<br>PLASTER LINE | DISTANCE FROM<br>PREVIOUS BATTON |
|--|------------------------|-------------------------------|----------------------------------|
| A  | Valance                | 0'4"                          | 0'8"                             |
| 1  | Main Curtain *         | 0'-8"                         | 1'2"                             |
| 2  | Projection Screen      | 1'-4"                         | 0'- 8"                           |
| 3  | open                   | 2'-0"                         | 0'-8"                            |
| 4  | First Electric         | 2'8"                          | 0'-8"                            |
| 5  | Open                   | 3'-4"                         | 0'-8"                            |
| 6  | Open                   | 4'-0"                         | 0'-8"                            |
| 7  | 1 <sup>st</sup> border | 4'-8"                         | 0'-8"                            |
| 8  | 1 <sup>st</sup> Leg    | 6'-0"                         | 1'-4"                            |
| 9  | Second Electric        | 6'-8"                         | 0'-8"                            |
| 10   | Open                   | 7'-4"                         | 0'-8"                            |
| 11   | Open                   | 8'-0"                         | 0'-8"                            |
| 12   | Open                   | 8'-8"                         | 0'-8"                            |
| 13   | 2 <sup>nd</sup> Border | 9'-4"                         | 0'-8"                            |
| 14   | Black out drop         | 10'-0"                        | 0'-8"                            |
| 15   | 2 <sup>nd</sup> Legs   | 10'-8"                        | 0'-8"                            |
| 16   | Third Electric         | 11'-4"                        | 0'-8"                            |
| 17   | Open                   | 12'-0"                        | 0'-8"                            |
| 18   | Open                   | 12'-8"                        | 0'-8"                            |
| 19   | 3 <sup>rd</sup> Border | 14'-0"                        | 1'-4"                            |
| 20   | 3rd Legs               | 14'-8"                        | 0'-8"                            |
| 21   | Open                   | 15'-4"                        | 0'-8"                            |
| 22   | Fourth Electric        | 16'-0"                        | 0'-8"                            |
| 23   | Open                   | 16'-8"                        | 0'-8"                            |
| 24   | Open                   | 17'-4"                        | 0'-8"                            |
| 25   | Skycloth (cyc)         | 18'-0"                        | 0'-8"                            |
| Side curtain track stage right running upstage to down |                        | 2' off stage of battens       |                                  |
| Side curtain track stage Left running upstage to down  |                        | 2' off stage of battens       |                                  |
|  |                        |                               |                                  |

\* Will not be removed

Arbors weight limit---850 pounds

# ELECTRICAL

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|                       |   |
|-----------------------|---|
| <b>Light Booth:</b>   | Located back-of-house approx. 65' from the plaster line above the balcony.  |
| <b>Power:</b>         | 400 Amp 3 Phase, 120/208V disconnect on the USR wall for touring company use.<br>100 Amp 3 Phase 120/208 V disconnect on DSR wall for touring company use<br>60 amp shore power southwest corner of alley area.<br><i>Note: Facility does not have a spare cable to run to bus.</i>     |
| <b>Dimmers:</b>       | 192 2.4 KW EDI SPI Dimmers dedicated to performance lighting. DMX   |
| <b>Control:</b>       | Main console: <b>ETC Expression with Emphasis w/ 3 LCD</b> monitors and WRFU Wireless Remote Focus Unit   |
| <b>House Lights:</b>  | Unison controls located backstage, lighting booth and lighting console. Step lights and exit lights must remain on during performance.<br><i>Note: Extra crew is needed if house lights are to be dimmed from back stage.</i>   |
| <b>Cable:</b>         | 30 – 6 Foot three pin cable<br>20 – 12 Foot three pin cable<br>20 – 25 Foot three pin cable<br>18 – 3 Foot twofers  |
| <b>Trees:</b>         | 6- 10' 0" trees. 20 – 12" side arms are available   |
| <b>Circuits:</b>      | 192 ETC 2.4 dimmer per circuit (20 AMP grounded stage pin)  |
| <b>FOH Positions:</b> | FOH<br>Catwalk 2<br>33' 0" from the proscenium, 42' 0" throw is approximately at 45% angle.<br>Catwalk 1<br>19' 0" from the proscenium, 33' 0" throw is approximately at 55% angle<br><br>FOH<br>Balcony Rail<br>33' 0" from the proscenium, throw is approximately 34' 0" at 25% angle |
| <b>Side ports:</b>    | Side ports bars per side running along the opera boxes throw is approximately 34' 0" at 45% angle<br>Excellent side lighting position.<br>Stage Left and Stage Right proscenium wall  |
| <b>Spot booth:</b>    | .Approximately 65' from proscenium. Both positions are in the lighting /sound booth   |

# ELECTRICAL

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- Stage Positions:** (all battons are 44'2" in length)  
1st Elec. 2'8" from plaster line  
2nd Elec. 6'8" from plaster line  
3rd Elec. 11'4" from plaster line  
4<sup>th</sup> Elec. 16'0"
- Onstage Rail Boxes:** (Boxes are located catwalk rail onstage 25' SL & SR of center line.)  
Box 1 & 2 3'6" from plaster line  
Box 3 & 4 9'0" from plaster line  
Box 5 & 6 14'6" from plaster line

**Instruments:** Arrangements must be made in advance for rental and installation.

- 16 19° Source 4
- 16 26° Source 4
- 24 36° Source 4
- 12 50° Source 4
- 24 Source 4 PARs
- 18 Altman 75Q Fresnels
- 04 Altman ZS-4 Strip light hanging
- 04 Altman ZS-4 Strip light floor mounted
- 12 Source Four Gobo Holder
- 12 Source 4 top hats
- 06 Source 4 half hats
- 06 Source 4 Donuts
- 02 Source 4 drop-in Iris
- 12 Altman 8" Fresnels 4 leaf barndoors

**Follow Spot:** Spots are located in the Light / sound booth. At this time there are no followspots.  
*Note: Follow Spots cannot be transported to other locations.*

**Accessories:** 12' H x 21' 4" W cinema screen located up-stage 1' - 4" from plaster line.  
*Note: Cannot be removed.*

1-30' Genie electric vertical lift, 1- 12', 2- 8' ladder

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# ELECTRICAL

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## Circuiting

**Circuit Chart:** (HR to HL, SL to SR, unless noted)

|                       |          |         |
|-----------------------|----------|---------|
| Front of House        |          |         |
| Catwalk 1             | 01-28    |         |
| Catwalk 2             | 29-52    |         |
| SL Proscenium         | 53-58    |         |
| SR Proscenium         | 59-64    |         |
| HR Balcony Side Bar   | 65-68    |         |
| HL Gallery Side Bar   | 69-72    |         |
| House Balcony         | 73-82    |         |
| First Electric        | 83-100,  |         |
| Second Electric       | 101-118, |         |
| Third Electric        | 119-136, |         |
| Fourth Electric       | 137-111  |         |
| SL Rail Boxes         | 1-DS     | 149-154 |
| Pin rail              | 2-CS     | 161-166 |
|                       | 3-US     | 173-178 |
| SR Drop Boxes         | 1-DS     | 155-160 |
| Pin rail              | 2-CS     | 167-172 |
|                       | 3-US     | 179-184 |
| SL Rear               |          | 185-188 |
| Trap area under stage |          | 189-192 |

# SOUND

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|   |   |
|---|---|
| <b>Sound Booth:</b>                         | Back-of-house above the balcony approximately 65 feet from the plaster line.  |
| <b>House Mix:</b>                           | Center of House under the balcony permission is needed two weeks in advance.  |
| <b>Power:</b>                               | DSR wall 100 Amp Disconnect 120/208 V, 3 Phase  |
| <b>Main Console:</b>                        | Midas Verona 480 48 ch.   |
| <b>Speaker Cluster:</b>                     | Permanently mounted House right, left, center<br>3 set of 2 EV XI-1152A R-C-L<br>2 EAW MQ1215 Sub-Woofer R-L        |
| <b>Fill Speakers:</b>                       | 4 Meyer/ MM4 front fill speakers  |
| <b>Monitor Speakers:</b>                    | 6 EAW SM200ih floor monitors  |
| <b>Outboard Processors:</b>                 | 6 - DBX /166XL, 2- channel compressor /limiter<br>4 - DBX/1231 dual 31- band graphic equalizer                      |
| <b>Power Sequencing :</b>                   | Lowell SCS – 8 step<br>Lowell RPC-1-IG-MC Remote Power Module   |
| <b>System Signal Processor:</b>             | 3 - BBS Sw-9088iis<br>Biamp/Select 8 preset selector  |
| <b>Amplifiers:</b>                          | 9 QSC / CX-702 High / Mids / Fills<br>2 QSC / CX-902 Sub type B<br>1 QSC / CX602V<br>2 QSC / CX404<br>1 QSC / CX302 |
| <b>Production intercom; Clearcom/ MS440</b> | 4 – channel intercom station  |

# SOUND

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**Microphones:**

4 – Crown PCC -160A  
8 - Shure/ SM87A Dynamic Microphone  
5 - Shure/ SM57A Dynamic Microphone  
4 - Shure/ SM81 Dynamic Microphone  
3 - Audio-Technica / AT871R PZM microphone  
8 - Shure / ULXP124/85 wireless Lavalier\*  
Whirlwind / Director passive direct box  
8 – Shure ULX2-M1 SM58 Wireless\*  
1 – Shure MX412/C Gooseneck Podium Mic  
1 – Rode NT4 Stereo Condenser Mic  
12 - Ultimate MC-40 Tripod, boom mic stands  
4 – Ultimate MC-97 straight mic stand

Assorted microphone cables, adapters

\*(8) total receivers for (16) wireless mics

**Playback:**

1 Tascam CC222MKIII Dual disc CD player

**Mic Lines:**

(mic. level XLR, terminates at main console patch panel)

SL Proscenium 1-12  
SR Proscenium 13-24  
SL Orchestra Pit 25-36

**Headsets Stations:**

1 - Stage right A&B  
2 - Stage left A&B  
4 - Projection booth A&B  
1 - Master light booth A, B, C, D  
1 - Dressing room (men, women) C  
1 - Trap Room A&B  
1 - Orchestra Pit A&B  
2 - Costume Shop C  
2 - Catwalks A&B  
1 - Each Lobby, Rehearsal Hall, Scene Shop, Box Office, D

**Hearing Assist:**

Listen /LS -04-072 kit

**Paging System:**

**Clear Com**

# Properties

6/11

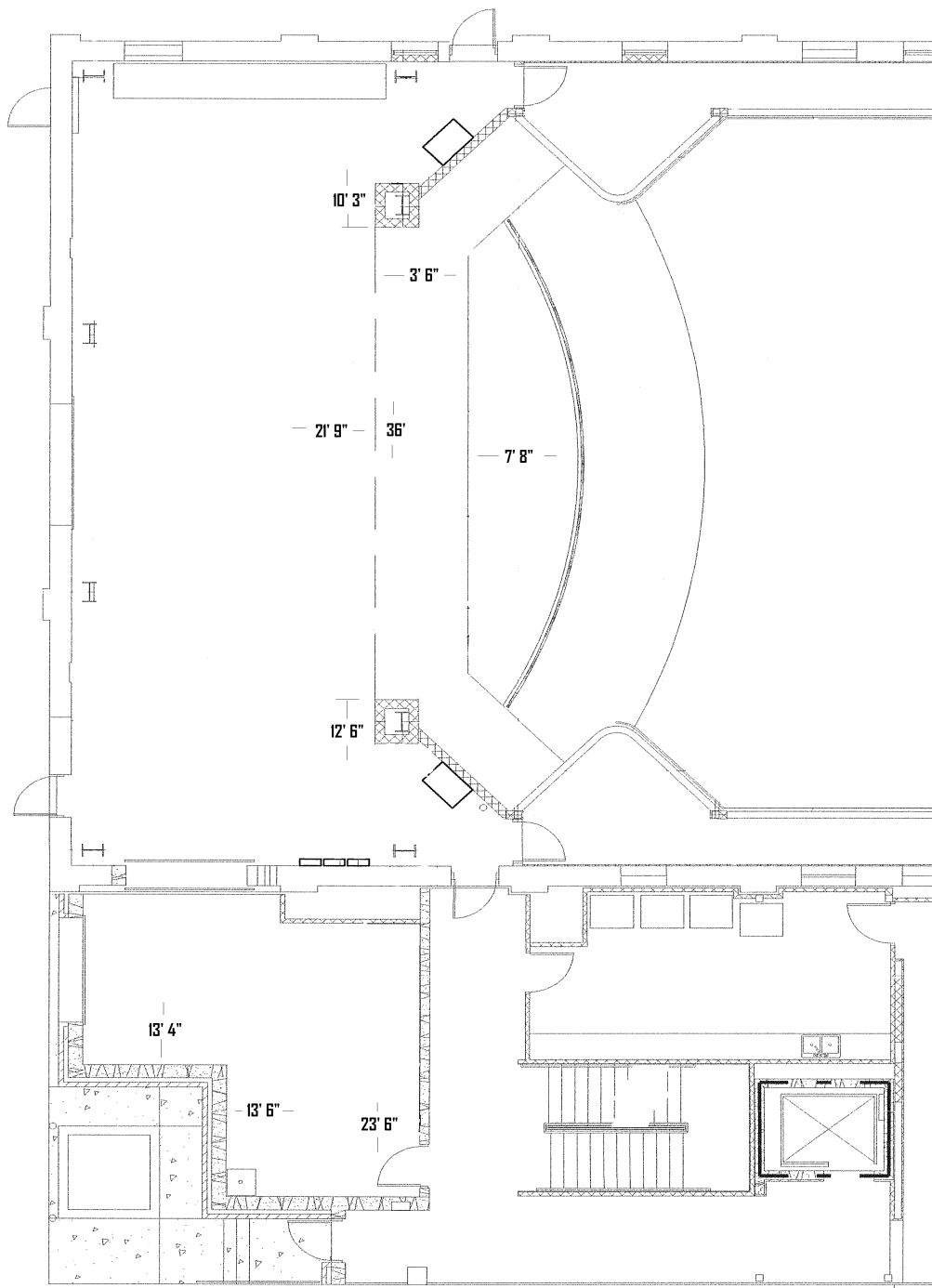
|                        |  |
|------------------------|--|
| <b>Storage:</b>        | There is limited storage in the loading dock area or storage on the stage area. At times trucks will be needed for additional storage                          |
| <b>Equipment:</b>      | 24 - Music Stand with NO Music Stand Lights<br>Green colored Chairs are available<br>6 - 6' Tables<br>3 - Rolling coat racks and installed dressing room racks |
| <b>Orchestra Shell</b> | <u>There is not an Orchestra Shell</u>   |
| <b>Platform Riser</b>  | There are not platform risers  |
| <b>Choir Risers</b>    | 3 step Choir riser may be provide on advance request.  |
| <b>Pianos</b>          | 3 Pianos are available upon request.<br>(1) Roland KR5778 (Electronic)<br>(1) Kawai Concert Artist 1200 (Electronic)<br>(1) Kawai 6.5 ft. Baby Grand           |



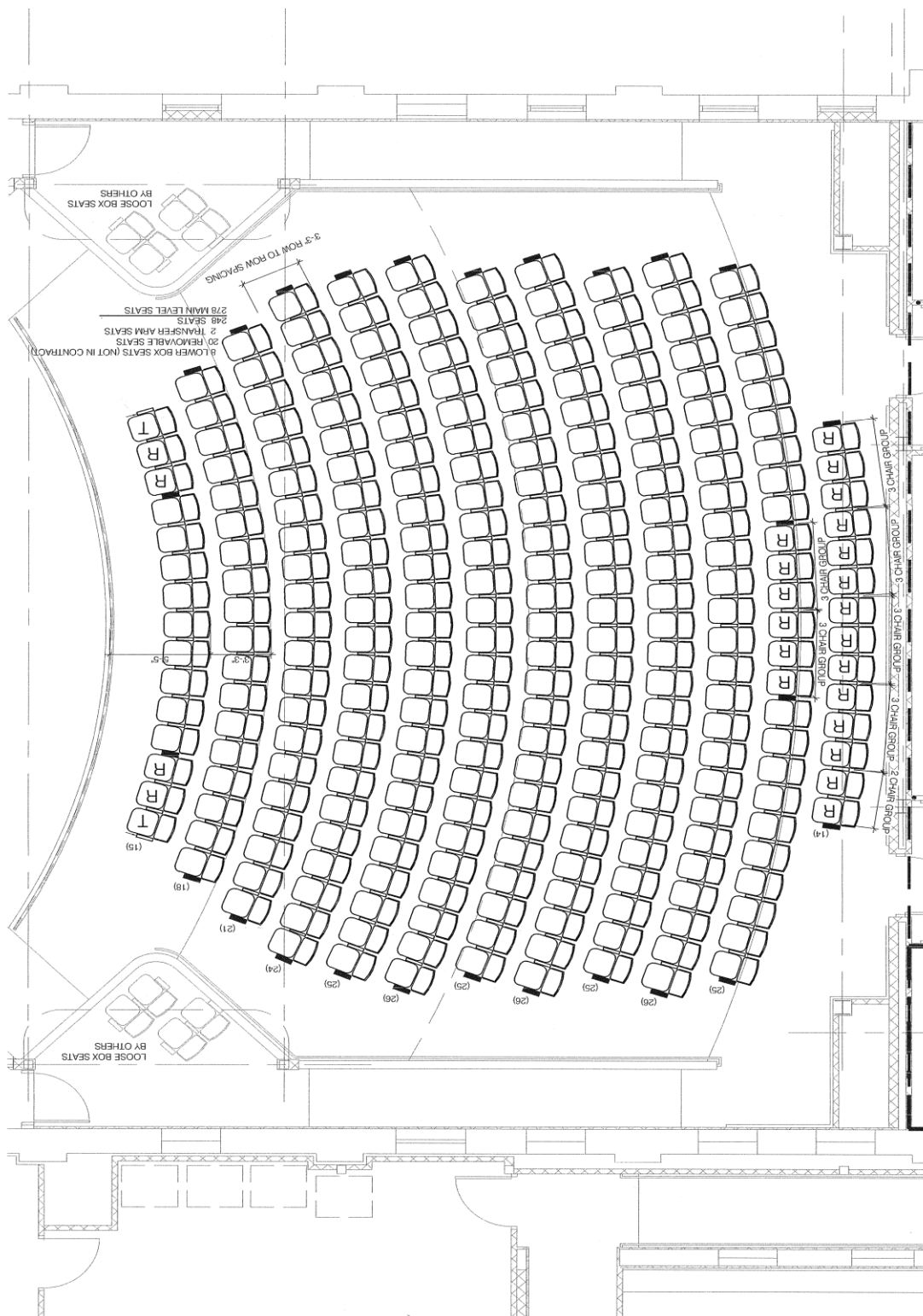
## **Production and Support Areas**

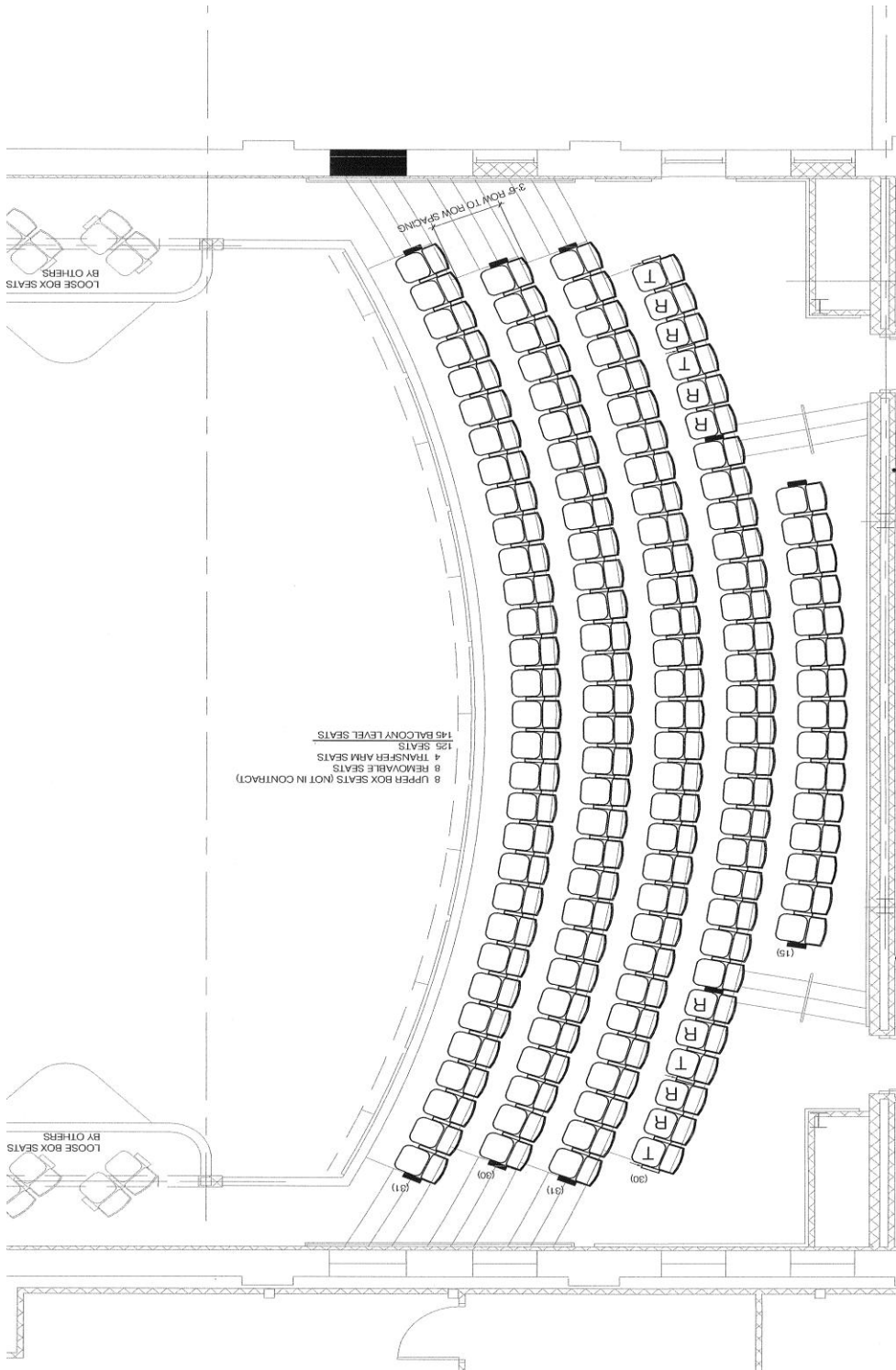
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|                           |   |
|---------------------------|---|
| <b>Dressing Rooms:</b>    | Chorus 1- 22' W x 10' D there is a restroom, but no showers.<br>Chorus 2 - 22' W x 10' D there is a restroom, but no showers.   |
| <b>Laundry:</b>           | Located in Second Floor Level area there is one washer and one dryer.   |
| <b>Green Room:</b>        | There is no Green Room  |
| <b>Production Office:</b> | There is no Production Office.  |
| <b>Crossover:</b>         | Crossover is via a 2' between the wall and Skycloth.  |
| <b>Handicap Access:</b>   | All areas backstage are handicap accessible from the lobby and the stage. All entrances to the building are handicap accessible except the loading dock.  |
| <b>Building Entry:</b>    | A performance entry is located on the east side of the building at the south-east corner. These doors can remain locked during performance if requested. Security personal can be posted if requested in advance. |

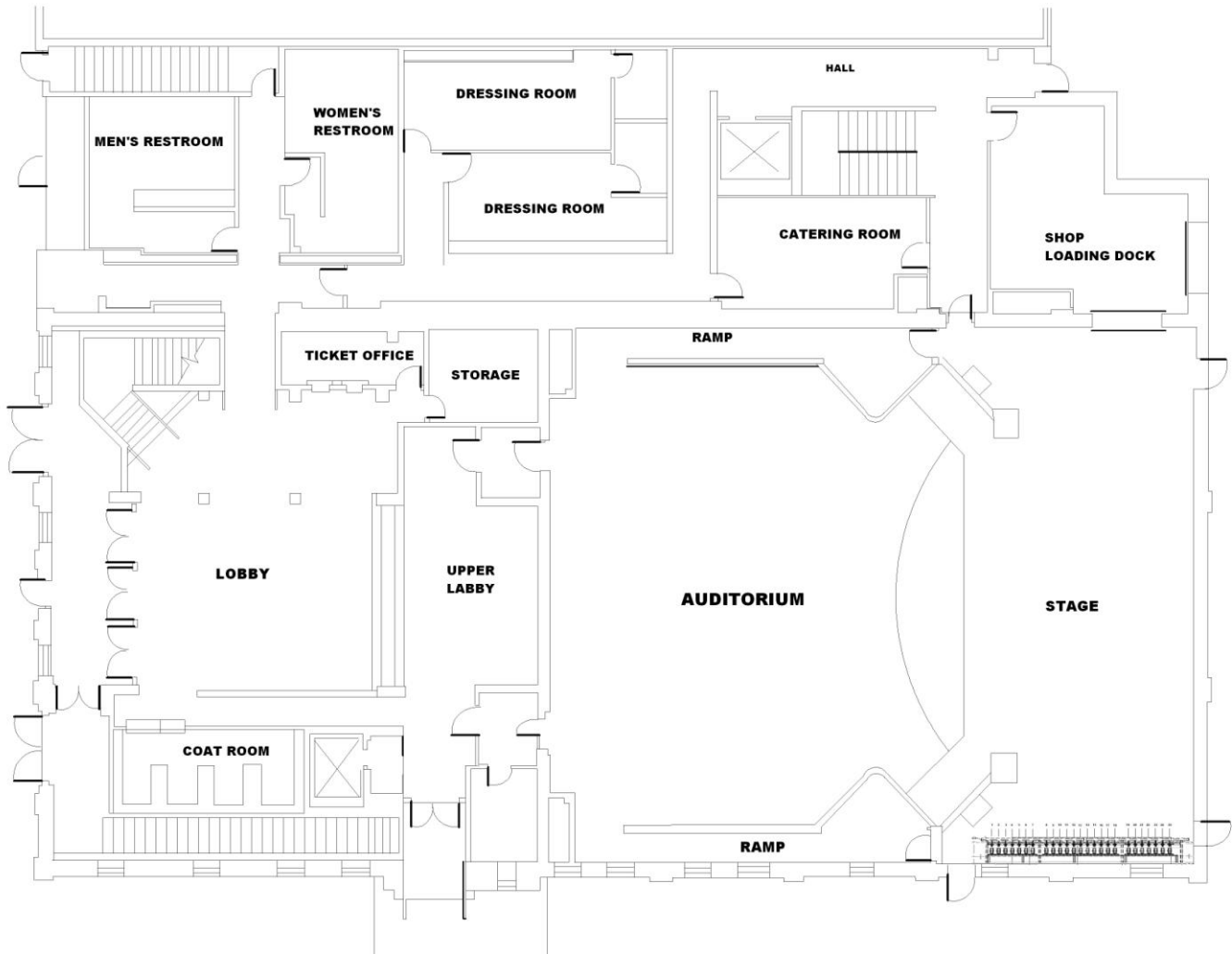


STAGE SIZE AND LOADING SHOP ENTRANCE





BALCONY SEATING



FIRST FLOOR PLAN WITH STAGE AND DRESSINGS